

# Booking Form

Client Details					
Name		Group/Organisation/Occasion			
Address					
Contact No		Email			
When would you like to Book?					
Arrival date 13 <sup>th</sup> May		Arrival time 12.30 pm			
Departure Date		Departure time			
What would you like to do and how many participants in each activity?					
Led/Adventure Mud Run Approx 1hr	X	Crate climbing Approx 1hr		Mountain biking approx 1hr	
Boot camp Approx 1hr		Team building Approx 1hr		Archery Approx 2 hrs	
Bush craft Approx 1hr		Slack line Approx 1hr		Fly fishing Approx 2hrs	
Trail quest Approx 1.5hrs		Orienteering Approx 1.5hrs		Treasure hunt Approx 1.5hrs	
How many people will be taking part?					
No of participants:			No of leaders/adults (for under 18's)		
Declaration					
I hereby make application for the hire of services detailed above and bind myself to abide by the Terms and Conditions provided to and read by me, including payment of all cancellation and charges applicable. I understand this application forms a contract between my organisation /myself and Craufurdland Ltd and confirm I am authorised to apply on their behalf.					
Signature:		Date:		Deposit: £	

## Booking Information

Our friendly and experienced staff will be happy to assist you throughout your visit please do not hesitate to contact us for advice or assistance with programming your visit.

## Prices

ACTIVITIES (1 hours unless stated otherwise)	PRICES
Led Mud Runs	From £150 for groups for up to 10
Bespoke Forrest Fitness	From £150 for groups for up to 10
Team Building Activities	From £150 for groups for up to 10
Led Mountain Biking	From £150 for groups of up to 10
Crate Climbing	From £180 for groups of up to 10
Slack Line	From £150 for groups of up to 10
Bush Craft	From £150 for groups for up to 10
Treasure Hunt	From £75 for groups up to 10
Orienteering/Trial Quest	From £5 per map.
Fly Fishing *	£15 per person for up to 2 hours fishing, including hire of equipment and basic group tuition for beginners. Minimum group 10
Archery **	From £260 for groups of up to 10 for up to 2 hours

### \*Fly fishing

For prices and more information on fly fishing without tuition and equipment fees see [www.oofishing.co.uk](http://www.oofishing.co.uk)

### \*\*Archery

Run by MRM archery, a leading archery provider in Scotland

For smaller groups of 1-4 cost is £30-£35 per person

Beginner's courses are also available, 3 x 1.5 hour sessions for £75 per person



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## Catering (optional)

Catering for your group can also be provided at an additional charge.

Various catering options are available, from packed lunches, to lunch in the dining room at the castle.

Prices from £4.00/person

Examples:

Cheese burger and can of fizzy drink/water £4.00

Cheese burger, can and crisps £4.50

Cheese burger, can, crisps and choc bar £5.00

Cup of homemade soup £2.00

Mug of Tea or Instant Coffee £1

The above would be served from Fishery cafe

To use the Castle dining room is an additional £100 (max 20 people)

Hire of Gala tent(4mx8m) available for £60 per day

## Booking Confirmation

1. To confirm your booking return the booking form along with deposit. Deposit is a minimum of 25% of the total cost or £50, whichever is the greater sum. For larger bookings we may request a larger deposit. Upon receipt of your booking form and deposit you will be welcome to add on any activity requirements to your booking. We will send a booking confirmation to you, please check this to ensure all details are correct and inform us immediately amendments you may require.
2. Full payment is due 7 days before activities. Payment by BACs Transfer, (online), is preferable; however, we accept payment by cash and cheque also.

Please note Stag and Hen parties are asked to pay the full amount at the time of booking.

## Bank Details

Name : Barclays Bank

Acc No : 80112305

Sort code : 20-33-70

Ref : TB/ Name or Name of Team and date

## Age Range

Minimum age for activities is 8yrs. For mountain biking participant will need to be proficient riders. There is an additional charge for hire of bikes or fishing equipment.

## Activity

## Supervision

Duty of care shall lie with the group leaders at all times. Instructors shall be responsible for all matters of safety and instruction. It is expected that group leaders are responsible for disciplinary matters and endorse an

Craufurdland Activity Centre, Craufurdland Castle, Kilmarnock, KA3 6BS T 07786394462 or 07850822177



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acceptable standard of behaviour at all times. Instructors reserve the right to prohibit participation and cease an activity where necessary and no refund will be due. It is the group leader's/party organiser's responsibility to ensure consent for the agreed activities from parents/guardians.

## Activity Preparation

It may be necessary due to weather etc. to alter activity programs, in this case we will offer an alternative activity where possible. Please ensure you are appropriately dressed and prepared for the activity and weather or you will not be permitted to participate. Warm clothes, waterproofs, sun cream and midge repellent should be worn as necessary. Do not bring valuables to activities. For activities requiring helmets; hats must be removed and long hair tied back in a low pony tail. **YOU MUST HAVE ANY REQUIRED MEDICATION WITH YOU AT ALL TIMES AND INFORM YOUR INSTRUCTOR OF ANY RELEVANT INFORMATION WHICH MAY AFFECT YOUR PARTICIPATION.** We are happy to adapt activities to cater for additional support needs, please let us know in advance if this is required. Upon confirming your booking we will issue a recommended clothing and equipment list, all safety equipment will be provided.

## Cancellation Charges

Cancellation charges are payable in accordance with the following scale, where the party making a booking subsequently cancels it: -

- a. twelve weeks' notice or more - deposit lost or whole fee payable if less than £50;
- b. twelve to six weeks' notice - either 50% of the fee payable or deposit lost whichever is the greater sum or whole fee if less than £50;
- c. less than six weeks' notice - either 75% of the fee payable or deposit lost whichever is the greater sum, or whole fee if less than £50.
- d. Activity cancellations will result in the whole fee payable if less than 1 weeks notice

4. Any notice of cancellation must be given in writing to The Manager, Craufurdland Outdoor Centre, Craufurdland Castle, Kilmarnock, KA3 6BS. Such notice should be sent by Recorded Delivery Mail, otherwise proof of posting cannot be accepted as proof of receipt.