



Craufurdland Activity Centre,
Craufurdland Estate, Kilmarnock,
KA3 6BX
T 01560 600 760
Email: activities@Craufurdland.co.uk



Client Details

Name:	Group/Organisation/Occasion
Address:	
Contact No:	Email:

When would you like to Book?

Arrival date:	Arrival time
Departure Date:	Departure time:

What would you like to do ?

Tree Top Trials (Explorer 5-10) Approx 1hr		Crate stacking Approx 1hr		Tree Climb Challenge 12m (Approx 1 hr)	
Tree Top Trials Pioneer (9yrs+) Approx 2 hrs		Team building Approx 1 hr		Archery Approx 1 hrs	
Mud run Approx 1 hour		Treasure hunt* Approx 1 hr		River walk Approx 1 hr	

How many people will be taking part?

No of participants:		No of leaders/adults (for under 18's)	
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Declaration

* supervised by Adults/parents/carers

I hereby make application for the hire of services detailed above and bind myself to abide by the Terms and Conditions provided to and read by me, including payment of all cancellation and charges applicable. I understand this application forms a contract between my organisation/myself and Craufurdland Ltd and confirm I am authorised to apply on their behalf.

Signature:	Date:	Deposit: £
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Booking Information

Our friendly and experienced staff will be happy to assist you throughout your visit please do not hesitate to contact us for advice or assistance with programming your visit.

Terms and Conditions

1. To confirm your booking return the booking form along with deposit. Deposit is a minimum of 25% of the total cost or £50, whichever is the greater sum. For larger bookings we may request a larger deposit. Upon receipt of your booking form and deposit you will be welcome to add on any activity requirements to your booking. We will send a booking confirmation to you, please check this to ensure all details are correct and inform us immediately amendments you may require.
2. Full payment is due 7 days before activities. Payment by BACs Transfer, (online), is preferable; however, we accept payment by cash and cheque also.

Bank Details

Name : Barclays Bank

Acc No : 80112305

Sort code : 20-33-96

Ref : Group Name and date

Age Range

Minimum age for activities is 7yrs.

Activity Supervision

Duty of care shall lie with the group leaders at all times. Instructors shall be responsible for all matters of safety and instruction. It is expected that group leaders are responsible for disciplinary matters and endorse an acceptable standard of behaviour at all times. Instructors reserve the right to prohibit participation and cease an activity where necessary and no refund will be due. It is the group leader's/party organiser's responsibility to ensure consent for the agreed activities from parents/guardians.

Activity Preparation

It may be necessary due to weather etc. to alter activity programs, in this case we will offer an alternative activity where possible. Please ensure you are appropriately dressed and prepared for the activity and weather or you will not be permitted to participate. Warm clothes, waterproofs, sun cream and midge repellent should be worn as necessary. Do not bring valuables to activities. For activities requiring helmets; hats must be removed and long hair tied



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back in a low pony tail. YOU MUST HAVE ANY REQUIRED MEDICATION WITH YOU AT ALL TIMES AND INFORM YOUR INSTRUCTOR OF ANY RELEVANT INFORMATION WHICH MAY AFFECT YOUR PARTICIPATION. We are happy to adapt activities to cater for additional support needs, please let us know in advance if this is required. Upon confirming your booking we will issue a recommended clothing and equipment list, all safety equipment will be provided.

Cancellation Charges

Cancellation charges are payable in accordance with the following scale, where the party making a booking subsequently cancels it: -

- a. twelve weeks' notice or more - deposit lost or whole fee payable if less than £50;
 - b. twelve to six weeks' notice - either 50% of the fee payable or deposit lost whichever is the greater sum or whole fee if less than £50;
 - c. less than six weeks' notice - either 75% of the fee payable or deposit lost whichever is the greater sum, or whole fee if less than £50.
 - d. Activity cancellations will result in the whole fee payable if less than 1 weeks notice
4. Any notice of cancellation must be given in writing to The Manager, Craufurdland Outdoor Centre, Craufurdland Castle, Kilmarnock, KA3 6BS. Such notice should be sent by email, activities@craufurdland.co.uk Recorded Delivery Mail, otherwise proof of posting cannot be accepted as proof of receipt.